

Appendix 1 – Organisation Certification Requirements

Organisation Type

The organisation works with and supports children and families who have difficulties related to attachment and developmental trauma, e.g., Residential School/Group Home/Treatment Centre, Outpatient Clinic/Child and Adolescent Mental Health Service, or Fostering or Adoption Agency.

Organisation Mission/Vision/Values

The Organisation affirms in its guiding documents its purpose to:

- Promote children’s recovery from the impact of developmental trauma,
- Build capacity for attachment in children and their caregivers, and
- Relate with all stakeholders in safe, open and engaged ways.

Organisation Theory into Practice (Policies, Operations and Programs/Services)

The Organisation clearly articulates its attachment and trauma theory into practice, and describes how the theory into practice guides human resource policy, program/service development, quality improvement, and outcome measurement.

Organisation DDP Training

The Organisation provides initial and continuing in-service DDP training to a sufficient percentage and cross-section of its staff for the Organisation to embody DDP principles and values. The percentage and roles of staff trained, as well as the level of training of each, will be agreed upon in the Certification Proposal. If the Organisation is certifying as providing DDP therapy this must include a percentage of staff who are certified as practitioners.

Organisation Consultation

The Organisation has a formal relationship with certified DDP Consultants, who provide regular consultation to the agency, as described in the Organisation Certification in DDP document.

Appendix 2 – Rating Scale to assist with the formulation of an Action Plan assessing Organisation Policies, Operations and Programs/Model of Working

	Not met	Partially Met	Fully met
Mission/Vision			
Values			
Theoretical base			
Staff recruitment			
Staff induction			
Staff training			
Staff support			
Parent/carer training			
Parent/Carer support			
Parent/Carer involvement			
Assessment			
Recording			
Reporting			
Care planning			
Reviewing			
Child/young person involvement			
Ongoing evaluation			
Outcome measures			

Appendix 3 – The Portfolio of Evidence

A Portfolio of Evidence tells the Organisation's story of implementing the Action Plan and how DDP principles are being embodied into the Organisation's culture and programs/services. Updates to the Portfolio of Evidence tell the Organisation's story of implementing the Action Plan for Renewal of Certification, including its ongoing DDP consultancy.

It can include:

- Written descriptions
- Recordings of DDP work
- Client/family productions
- Outcome data

The organisation's DDPI certified Consultants will advise on other forms of evidence.